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Date application received	
Decision	
Minute Ref	
Amount of grant	
Date grant Paid	
Cost Code	

Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan

Grant Application Form 2025/26

Thank you for your enquiry about applying for a grant.

Please complete & return this application form with all supporting documentation to:

Clerk to the Council
Radyr & Morganstown Community Council,
Old Church Rooms, Radyr, Cardiff CF15 8DF.

Alternatively, you can submit the form via e-mail to clerk@radyr.wales

If you would like assistance in completing this form or have any questions about it, don't hesitate to get in touch with the Council via e mail or telephone 02920 842213

Organisation Name	Curtain Up Theatre Company
Contact Name –	Harmony McCarthy
Position (within the organisation)	Director
Contact Address	curtainuptheatre@outlook.com / 75b Broad Street, Barry, CF62 7AG
Telephone number/ contact number	07964 982733
Meeting Place or Venue (where your activities take place)	Radyr Methodist Church / Old Church Rooms
Website (if any)	N/A

What is the legal status of your organisation? (Please tick one that applies)	☐ Registered Charity ☐ Community Group ☐ Social Enterprise ☐ Limited Company ☐ School or Educational Institution ☒ Other (please specify): _____ C.I.C _____
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If applicable, please provide your registration number. Charity/Company Number:	16377868
Date your organisation was established.	9 April 2025 the CIC was incorporated, prior to this we were running as a not for profit.
What are the aims and objectives of your organisation?	We are an inclusive Theatre Company based in Radyr with the aim of bringing the arts to everyone who wishes to take part, being a safe space for children (and adults alike) to gain confidence as well as new skills. We run within the local community for the local community. We run a children's choir, theatre holiday workshops and dance classes for children and adults across Cardiff. We run as a not-for-profit C.I.C. Inclusivity and the opportunity to be yourself, is at the heart of who we are as a company. No matter your race, your gender, your sexuality, your background or your abilities, everyone is welcome. Curtain Up is a safe space for all. We run various performance opportunities throughout the year for children to take part in. Our ethos throughout Curtain Up is inclusivity and accessibility, we give scholarships to those that money would be a barrier for them to have access to the Arts. We believe ALL should have access.
What is the purpose of this grant? (Please explain why you need the grant and how it will be used)	Whilst we run classes that help cover some costs of the show, as we run as not for profit, we rely on fundraising to fund some of these events. Despite running this way, we are not charged any differently by the halls/rooms we hire. Theatre can be expensive to put on and we ensure to keep the costs as low as possible. Our Show Choir is at the heart of our company. This is a weekly choir run in Radyr for ages 8-18. Since starting the choir back in September 2023, in the Castle Room at Old Church Rooms, we have been lucky enough to see transformations in our students. Their confidence has grown and friendships blossomed within the safe space we had created. Since starting in 2023, we have welcomed 10+ students to attend our choir free of charge, as money was a barrier to them. Likewise, our holiday Musical Theatre workshops run the same way, we offer scholarship places to children who otherwise wouldn't be able to afford to attend. We intentionally keep our numbers at both choirs and workshops below 20, to allow each child a chance to be heard and seen. Back in Easter 2026, we held a holiday musical theatre workshop at Old Church Rooms. This was our 7th workshop to date. We have timetabled our plans for the rest of 2026 for our children's events. Please see overleaf the breakdown of costs.

	<u>Our plans during the rest of 2026 are:</u> Showchoir – Run throughout the year during school term time – weekly room hire = £15 Annual Cost to Run = £585 3-Day Musical Theatre Workshop – Summer 2026 Room hire is £14.40 per hour – 3 days (7 hours a day) Cost to Run = £302.40 Showchoir Cabaret – May 2026 Cost of Room Hire = £45.20 2-Day Musical Theatre Workshop – October 2026 Room Hire is £14.40 per hour – 2 days (7 hours a day) Cost to Run = £201.60 Christmas Cabaret – December 2026 Cost of Room Hire = £45.20 Total costs for the rest of the year - £1,179.40
Why is this project needed? (Please explain how you know this project is necessary)	We believe that the Arts is a vital lifeline to so many. For our students, it's escapism. It's an opportunity to explore and express themselves in a life-changing way. It gives them the opportunity to leave the troubles behind for a few hours whilst getting to know themselves. It gives them the opportunity to meet like-minded people and be part of a supportive dynamic that resembles a chosen family. Just like the children's choir we have been running for the last 2 years (the majority of which were too apprehensive to join stage schools or theatre groups), we ensure that within our workshops we have created a safe and supportive environment to allow children to build confidence and express themselves without judgement. Week by week, we've watched them grow, witnessing transformations; no longer hidden in their shells, they have become confident, joyful individuals. Curtain Up gave them courage, friendship and a sense of belonging.
Amount Requested (For amounts over £500 please attach your last audited accounts)	£500

How will the project improve the quality of life for people who live in, work, or visit Radyr & Morganstown? (Please explain how it will help those who live, work, or visit the area)	We have a diverse range of students in ages, backgrounds, race, abilities, sexuality and gender. Without judgement, we open our arms to all who are passionate. These events are an opportunity for children within the local community taking part, to develop skills, confidence and the ability to have a feeling of belonging whilst performing within a supportive company. Throughout the process, we want to ensure that we offer a safe space for the entire group. The joy of theatre should be accessible to everyone, regardless of financial circumstances. We recognise that not all areas of Cardiff are equally affluent, and we don't want cost to be a barrier for anyone who wishes to take part. By removing financial obstacles, we have been able to encourage inclusivity, welcoming members from all backgrounds and circumstances. We've created equal opportunities, ensuring passion and enthusiasm are what matters most, not the ability to pay. We continue to support personal growth, giving people a safe space to learn new skills and make lasting friendships without financial stress. Our cabarets are also open to the community of Radyr and Morganstown to attend. Again, our tickets prices are low to ensure theatre is accessible.
What will happen if this project doesn't go ahead? (Please explain any negative outcomes or missed opportunities)	These events will go ahead, we will continue with our internal fundraising. The grant would help relieve the pressure of this fundraising and allow us to offer further opportunities. Despite large costs to put on these 'events' throughout the year, We will continue to source the cheapest resources, being creative and innovative to ensure outgoing costs remain as low as possible, seeking the cheapest room hire. We will never choose to increase our fees or increase our ticket prices. We, as a company will source fundraising to cover these increases and ensure the Children of Radyr, Morganstown and surrounding areas can continue to be a part of Curtain Up free of charge. We are and always will be inclusive.
When will the project/activity start and finish?	Our 'project' runs throughout the year.

Who will benefit from the grant? (Please tick all that apply)	<table border="0"> <tr> <td>☒ Adults (18-64)</td> <td>☐ Older Adults (65+)</td> </tr> <tr> <td>☒ Children (up to 11)</td> <td>☒ Young People (12-17)</td> </tr> <tr> <td>☒ Men</td> <td>☒ Women</td> </tr> <tr> <td>☒ People with disabilities</td> <td>☐ Families</td> </tr> <tr> <td colspan="2">☐ Specific cultural/ethnic group (please specify): _____</td> </tr> <tr> <td>☒ Low-income individuals or households</td> <td></td> </tr> <tr> <td>☒ The whole community</td> <td>☐ Other (please specify): _____</td> </tr> </table>	☒ Adults (18-64)	☐ Older Adults (65+)	☒ Children (up to 11)	☒ Young People (12-17)	☒ Men	☒ Women	☒ People with disabilities	☐ Families	☐ Specific cultural/ethnic group (please specify): _____		☒ Low-income individuals or households		☒ The whole community	☐ Other (please specify): _____
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How many beneficiaries of the project/activity live or work in Radyr & Morgantown? How have you come to this conclusion?	Most of our children live in the Radyr & Morganstown area, we have always advertised within this area. Any children that may live outside of this area still attend Radyr Primary and Radyr Comprehensive. We continue to work closely with the schools to offer the scholarship opportunities to the students they believe will strongly benefit from these. We have been based in Radyr since we started in July 2023, we are so thankful for the amazing community and facilities we have been privileged to use. Our Children's choir has grown from 5 to 13 members, all of whom live in the Radyr area. For all the local residents that can attend our cabarets, it can both entertain and educate, it can challenge but also be the opportunity to switch off for a few hours. We believe that the more we are exposed to the Arts, the more empathetic we become. We also believe that creativity breeds creativity and that there will be people in the audience that will be inspired and will go on to impact the community with their own creativity and continue the cycle.
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Please provide an initial budget for the project, including how much you wish the Council to contribute.	Item	Total Cost	Amount Requested
	Rehearsal Room Hire – Showchoir	585.00	250
	Hall Hire for both Workshops	504.00	200
	Cabaret for Children to perform	90.40	50
Total		£1,179.40	£500
I have attached invoices for both our venues we run our events from to show cost per hour.			
How will you raise any outstanding balance?	All funding will come from both previously held and future fundraising. We put on regular low-budget concerts within the community to fundraise. As well as ticket sales, we hold raffles to raise as much as possible. We reinvest all our money made through ticket sales and raffles at our cabarets and productions straight back into working towards our next project. This allows us to continue offering opportunities for the local community to be able to attend our activities and to allow us to ensure local theatre within Radyr, Morganstown and the surrounding areas. continues to thrive.		

	Funder	Amount Requested	Amount Awarded	Response Date
Have you applied, or do you plan to apply for funding from other organisations for this project or activity? (If yes, please tell us who you applied to, how much you asked for, and when you expect to hear back.)	N/A			
How will you know if the project is a success?	We hope this project will continue from our previous successes. This will be our 3rd year of running these opportunities for the children. We would be in a better financial position to be able to offer more scholarships to potential new students. As previously mentioned, we will never increase our fees to those students that attend, despite inflation causing an increase in our room hire costs year on year. We have been able to offer opportunities to increasing numbers since we began in 2023 and our success would be measured in the ability to continue offering these.			

Your committee	N/A			
	Name	Signature	Date	
chairperson				
Treasurer				
Secretary				

PLEASE NOTE – ALL APPROVED GRANTS ARE MADE ON THE UNDERSTANDING OF RECEIVING ANY SUPPORTING PHOTOGRAPHS & COMMENTARY OF THE EVENT, FOR RMCC TO UPLOAD TO OUR WEBSITE/SOCIAL MEDIA PLATFORMS

Please return the completed application form and supporting documents to:

**Radyr & Morganstown Community Council,
Old Church Rooms, Park Road, Radyr, Cardiff CF15 8DF**

Email: clerk@radyr.wales

Where applicable, please include the following documents...

Please tick:

- ☐ **Completed Application Form**
- ☐ **Evidence of Costs** (e.g., quotations, estimates)
- ☐ **Audited Accounts** (required for applications over £500)
- ☐ **Copy of Governing Documents** (e.g., Constitution, Terms of Reference)
- ☐ **Equal Opportunities Policy**
- ☐ **Safeguarding Policy** (if working with vulnerable adults)
- ☐ **Child Protection Policy** (if working with children or young people)

If the Council awards a grant, you must include our logo on any promotional material, etc., and indicate that the Council has supported the activity.

Applicants are also encouraged to produce any associated publicity material bilingually (Welsh and English.)

You may also be required to complete a monitoring form to indicate how the money has been spent.

Details of how the Council use your information can be viewed at our website

<https://radyrandmorganstowncc.org/>

If your application is successful, please provide details of the bank account to which payment should be made:	Account Number 77677637	Sort Code 04-00-03
I confirm that the information contained within this form is correct and that I have attached the required documents.	I Confirm	
Signature		
Name (in block capitals)	HARMONY MCCARTHY	
Position	DIRECTOR	
Date:	12/04/26	

