



For Office Use Only	
Date application received	
Decision	
Minute Ref	
Amount of grant	
Date grant Paid	
Cost Code	

Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan

Grant Application Form 2025/26

Thank you for your enquiry about applying for a grant.

Please complete & return this application form with all supporting documentation to:

Clerk to the Council
Radyr & Morganstown Community Council,
Old Church Rooms, Radyr, Cardiff CF15 8DF.

Alternatively, you can submit the form via e-mail to clerk@radyr.wales

If you would like assistance in completing this form or have any questions about it, don't hesitate to get in touch with the Council via e mail or telephone 02920 842213

Organisation Name	Radyr Drama Society
Contact Name – Position (within the organisation)	Peter Stickler -Chairperson
Contact Address	33 Rowland Drive, Caerphilly, CF831TX
Telephone number/ contact number	07411104788
Meeting Place or Venue (where your activities take place)	Christ ChurchThe New School Rooms, Heol Isaf, Radyr Cardiff, CF15 8DY – For Rehearsal Morganstown Village Hall, Heol Syr Lewis Cardiff, CF15 8LE – For Productions
Website (if any)	https://radyr.org.uk/clubs/drama/

What is the legal status of your organisation? (Please tick one that applies)	<table><tr><td>☐ Registered Charity</td><td>☒ Community Group</td></tr><tr><td>☐ Social Enterprise</td><td>☐ Limited Company</td></tr><tr><td colspan="2">☐ School or Educational Institution</td></tr><tr><td colspan="2">☐ Other (please specify): _____</td></tr></table>	☐ Registered Charity	☒ Community Group	☐ Social Enterprise	☐ Limited Company	☐ School or Educational Institution		☐ Other (please specify): _____	
☐ Registered Charity	☒ Community Group								
☐ Social Enterprise	☐ Limited Company								
☐ School or Educational Institution									
☐ Other (please specify): _____									

If applicable, please provide your registration number. Charity/Company Number:	
Date your organisation was established.	1982
What are the aims and objectives of your organisation?	To provide, 2 full length theatre productions a year at Morganstown Village Hall, Heol Syr Lewis, Cardiff.
What is the purpose of this grant? (Please explain why you need the grant and how it will be used)	The purpose of this grant is to support the purchase of lighting equipment suitable for the above venue, and a possible grant would help us greatly in achieving this aim. In recent years, the cost of hiring such equipment has risen significantly, placing increasing pressure on production budgets. By acquiring our own lighting, we hope to become more self-sufficient and ensure we can continue to stage high-quality productions twice each year for the enjoyment of our local community
Why is this project needed? (Please explain how you know this project is necessary)	This project is essential to the long-term future of our group and will help ensure that we can continue providing high-quality performances for our local community for many years to come. The purchase of our own lighting equipment is a significant and necessary investment, enabling us to reduce our dependence on hired equipment, the cost of which has risen considerably in recent years. By becoming more self-sufficient, we will be better placed to stage regular productions in a financially sustainable way. As the enclosed receipts show, we have already taken the proactive step of purchasing the equipment ourselves in order to maintain the standard of our productions and avoid further escalating hire costs. A grant towards this expenditure would make a substantial difference to our organisation by helping us recover some of the money already spent, easing financial pressure, and strengthening our ability to continue serving the community. This support would not only assist with the cost of essential equipment but also help safeguard the future of our performances for local audiences to enjoy.
Amount Requested (For amounts over £500 please attach your last audited accounts)	The total expenditure for the lighting equipment was £1,471.31. We would respectfully request consideration for a contribution of £735.65, standing for approximately half of this cost, or for any amount over £500 that the Council considers appropriate

How will the project improve the quality of life for people who live in, work, or visit Radyr & Morganstown? (Please explain how it will help those who live, work, or visit the area)	This grant would help ensure that we can continue to stage two productions each year, which are well supported and enjoyed by the local community in Radyr. We are committed to maintaining a high standard in our performances, providing accessible local entertainment, and bringing people together through shared cultural experiences. Without support to help sustain this quality, our ability to continue these productions could be affected, and we believe our absence would be felt within the community.
What will happen if this project doesn't go ahead? (Please explain any negative outcomes or missed opportunities)	Without this grant, it would take us much longer to recover the money already spent on buying the equipment. We currently keep our ticket prices as low as possible, at just £12, so that our productions remain affordable and accessible to the local community. Without financial support, we may have little choice but to increase ticket prices in the future. This equipment is essential in helping us continue to provide a valuable and much-appreciated service to our local community.
When will the project/activity start and finish?	

Who will benefit from the grant? (Please tick all that apply)	☒ Adults (18-64) ☒ Older Adults (65+) ☒ Children (up to 11) ☒ Young People (12-17) ☒ Men ☒ Women ☒ People with disabilities ☒ Families ☐ Specific cultural/ethnic group (please specify): _____ ☒ Low-income individuals or households ☒ The whole community ☐ Other (please specify): _____
---	---

How many beneficiaries of the project/activity live or work in Radyr & Morgantown? How have you come to this conclusion?	Our understanding that the majority of our members and audience are from the Radyr and Morganstown area is based on feedback we have gathered over time. We have regularly asked audience members how they heard about our productions and where they are travelling from, and the responses consistently indicate a strong local following. The most common answers include word of mouth, posters displayed in Radyr Village, and connections through the Church and other local organisations. This feedback gives us confidence that our work is reaching and benefiting the local community directly.
--	--

Please provide an initial budget for the project, including how much you wish the Council to contribute.	Item	Total Cost	Amount Requested	
	See forms attached			
Total		£	£	
How will you raise any outstanding balance?	If this application is successful, it will reduce the time needed for us to recover the remaining balance without having to increase ticket prices. We will also continue to contribute towards the cost through our own fundraising efforts, including income generated from programme sales and from drinks and refreshments sold to audience members during our productions			
Have you applied, or do you plan to apply for funding from other organisations for this project or activity?	Funder	Amount Requested	Amount Awarded	Response Date
(If yes, please tell us who you applied to, how much you asked	N/A			

for, and when you expect to hear back.)				
How will you know if the project is a success?	We will know the project has been successful if it enables us to continue staging our productions without interruption and without reliance on increasingly expensive hired lighting equipment. The purchase of our own lighting is essential, as without appropriate lighting we are unable to stage a production to the standard required. By securing this equipment, we will be able to plan confidently for future performances, maintain the quality of our productions, and continue providing affordable entertainment for the residents of Radyr and Morganstown for many years to come. Support through this grant will play an important part in helping us achieve that long-term sustainability			

Your committee				
	Name	Signature	Date	
chairperson	Peter Stickler	<i>P Stickler</i>	26/3/26	
Treasurer	Nicky Webber	<i>N. A. Webber</i>	26/3/26	
Secretary	Philip Sage	<i>P. Sage</i>	26.3.26	

PLEASE NOTE – ALL APPROVED GRANTS ARE MADE ON THE UNDERSTANDING OF RECEIVING ANY SUPPORTING PHOTOGRAPHS & COMMENTARY OF THE EVENT, FOR RMCC TO UPLOAD TO OUR WEBSITE/SOCIAL MEDIA PLATFORMS

Please return the completed application form and supporting documents to:

**Radyr & Morganstown Community Council,
Old Church Rooms, Park Road, Radyr, Cardiff CF15 8DF**

Email: clerk@radyr.wales

Where applicable, please include the following documents...

Please tick:

- ☐ **Completed Application Form**
- ☐ **Evidence of Costs** (e.g., quotations, estimates)
- ☐ **Audited Accounts** (required for applications over £500)
- ☐ **Copy of Governing Documents** (e.g., Constitution, Terms of Reference)
- ☐ **Equal Opportunities Policy**
- ☐ **Safeguarding Policy** (if working with vulnerable adults)
- ☐ **Child Protection Policy** (if working with children or young people)

If the Council awards a grant, you must include our logo on any promotional material, etc., and indicate that the Council has supported the activity.

Applicants are also encouraged to produce any associated publicity material bilingually (Welsh and English.)

You may also be required to complete a monitoring form to indicate how the money has been spent.

Details of how the Council use your information can be viewed at our website

<https://radyrandmorganstowncc.org/>

If your application is successful, please provide details of the bank account to which payment should be made:	METRO BANK	
	Account Number	Sort Code
	<i>16-149-8112</i>	<i>23-65-80</i>
I confirm that the information contained within this form is correct and that I have attached the required documents.		
Signature	<i>P Stickler</i>	
Name (in block capitals)	PETER STICKLER	
Position	CHAIRPERSON	
Date:	26/3/26	

Radyr Drama Society – Expenditure Details

Theatre Stage / Concert Spot Light Spotlighting Source - 4	£267.63
Strand Quartet F650w Fresnel – 4	£164.99
Photoluxe HPL 57w G9 5 Halo – 3	£ 49.50
Set of Hanging Light Hooks	£ 16.09
Set of Stage Light Safety Clips	£ 13.99
Cable	£ 33.20
8 x 15 amp Rubber Round Pin Plugs	£ 14.00
GE T26 Lamp	£ 29.00
Betapack 3 Dimmer Pack (second hand)	£189.97
ETC Source Four 575w Profiles	£320.00
Betapack 3 Dimmer Pack (new)	£362.95
5 pin XLR DMX Cable	£ 9.99

<u>TOTAL OF EXPENDITURE</u>	<u>£1471.31</u>

Theatre Stage / Concert Spot Light Spotlighting Source Four



Price: **£259.22** (2 x £124.00)
incl. £11.22 [Buyer Protection](#) fee

Item ID: 126608899413

Order number: 20-14217-71045

Seller: [deal-depot-marketplace](#)

Order total:

Subtotal (2 items)	£259.22
Postage	£7.01
VAT	£1.40

Total charged to  x -8149	£267.63
--	---------



USED Strand Quartet F 650w Fresnel × 4

£160.00

Subtotal	£160.00
Shipping	£4.99
Taxes	£0.00

Total	£164.99 GBP
-------	--------------------

Order # 026-6209329-1069967

[View or edit order](#)



PHOTOLUXE HPL 575w 240v G9.5 Halo...
Sold by Technical Lamps Ltd
Condition: New
Quantity: 3
£16⁵⁰

Total

£49.50

Order # 026-1426262-0622711

[View or edit order](#)



Milisten Hanging Light Hooks Heav...

Sold by Suienny

Condition: New

Quantity: 1

£16⁰⁹



TSSS 10 Pcs Stage Lights Safety C...

Sold by Golden Puss

Condition: New

Quantity: 1

£13⁹⁹

Total

£30.08



Price: **£29.82**
incl. £1.62 [Buyer Protection](#) fee
Item ID: 277713907549
Order number: 19-14231-82207
Seller: [lewisbarber](#)
 [eBay Money Back Guarantee](#)

[View order details](#)

Order total:

Subtotal	£29.82
Postage	£2.82
VAT	£0.56
Total charged to x -8149	£33.20

[8 X 15amp Rubber Round Pin Plugs](#)



Price: **£14.00**
incl. £1.01 [Buyer Protection](#) fee
Item ID: 127354869704
Order number: 02-14271-65583
Seller: [ck_118118](#)
 [eBay Money Back Guarantee](#)

[View order details](#)

Order total:

Subtotal	£14.00
Postage	Free
Total charged to x -8149	£14.00

Order summary



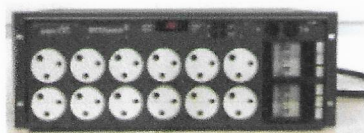
2X GE T26 240V 650W G9.5 GCS LAMPS x 1

£29.00

Subtotal	£29.00
Shipping	£0.00
Taxes	£4.83

Total **£29.00 GBP**

[Zero 88 Betapack 3 Dimmer Pack with cable & 32A plug](#)



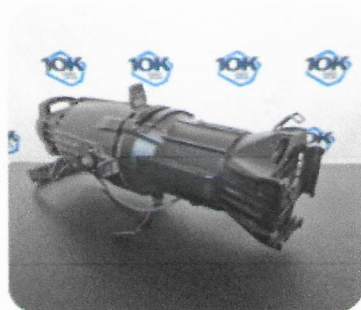
Price: **£182.70**
incl. £7.70 [Buyer Protection](#) fee
Item ID: 257324426968
Order number: 17-14208-13564
Seller: [johnnebav](#)

[eBay Money Back Guarantee](#)

Order total:

Subtotal	£182.70
Postage	£6.06
VAT	£1.21
Total charged to x -9682	£189.97

[ETC Source Four 575w Profile with Lens Tube 50°](#)

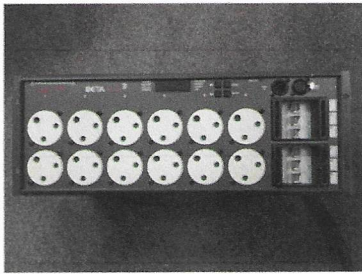


Price: **£320.00** (4 x £80.00)
Item ID: 198039128042
Order number: 22-14207-09158
Seller: [10kusedgear](#)
10K Used Gear Ltd
50 Maple Leaf Business Park
Ramsgate, Manston, CT12 5GD Kent
United Kingdom

Order total:

Subtotal (4 items)	£320.00
Postage	Free
Total charged to	£320.00

Zero88 Betapack 3. New - never used.



Price: **£350.00**
Item ID: 306762864599
Order number: 16-14223-23604
Seller: [ianvisible](#) - 888 Productions
25 Moncrieff Avenue, Lenzie.
Glasgow, G66 4NL East Dunbartonshire
United Kingdom

Order total:

Subtotal	£350.00
Postage	£12.95

Total charged to  x -8149	£362.95
---	---------

Order # 026-2400513-9459515

[View or edit order](#)



J&D 5 PIN XLR DMX Cable, DMX512 X...

Sold by J&D Tech UK

Condition: New

Quantity: 1

£9.99

Total	£9.99
-------	--------------

RADYR DRAMA SOCIETY

CONSTITUTION

1. The Aims of the Society

The aims of the Society shall be

- 1) To promote and produce such forms of dramatic entertainment as may enjoy from time to time the support of the members, for the enjoyment and recreation of the members and the entertainment of the residents of Radyr and their friends
- 2) To encourage and organize social activities related to drama, such as theatre visits, play readings and similar recreations.
- 3) To make contributions as circumstances permit to such charities as the members may from time to time stipulate.

2. The Committee

1a) The activities of the Society shall be directed by a Committee consisting of up to 10 members of the society (inclusive of the Chairman) who shall be elected annually at an Annual General Meeting, the chairman shall also be elected at the AGM. (See article 4)

1b) Any member of the Committee who has failed to attend two thirds of the number of properly convened Committee meetings during the course of one year shall be ineligible for re-election to the Committee at the next AGM unless the AGM decides that exceptional circumstances apply to that individual.

- 1) The Committee shall determine its own officers from amongst its number and their responsibilities.
- 2) The Committee shall meet at least quarterly. The quorum for a meeting shall be three.
- 3) In the event of an equal number of votes being cast for and against a motion, the Chairman shall have a second or casting vote.
- 4) The Committee shall have powers to co-opt additional members from the Production Team for any performance for such periods as the Committee may determine.

3. The Powers and Duties of the Committee

- 1) The Committee shall administer the Society's funds and shall determine such matters as:
 - (i) The membership subscription which shall be obtained during the Committee's term of office.
 - (ii) The amount by which any production shall be underwritten.
 - (iii) The amount to be retained in the Society's balances between productions.
 - (iv) The proportion of any profits resulting from a production to be donated to a Charity or Charities chosen from a list determined by the Annual General Meeting.
- 2) The Committee shall be responsible, in conjunction with producers, for giving final approval to the plays and other performances to be undertaken by the Society during the year, and for determining the dates of these.
- 3) The Committee shall be responsible for coordinating the various activities of the Society.

4. The Annual General Meeting

- 1) The Annual General Meeting shall be held in the Summer, at which the Chairman of the Society shall be elected. The Chair at the Annual General Meeting shall be taken by the Chairman of the outgoing Committee.
- 2) Only members shall be permitted to vote at a General Meeting.
- 3) Only members shall be eligible for election as officers of the Society and hence to the Committee.
- 4) A Special General Meeting may be called by the Committee on its own initiative and shall be called by the Committee at the request in writing of ten members. Any such request must indicate the nature of the business to be considered at the General Meeting or the request shall be invalid.
- 5) At least three weeks' notice shall be given of a General Meeting.
- 6) An Agenda shall be circulated at least 5 days before and General Meeting. Only items included in the Agenda shall be considered except by permission of the Chairman. The Chair at a Special General Meeting shall be taken by the Chairman of the Committee in office at the time of the meeting.
- 7) This constitution shall only be altered at a General Meeting. Any alterations shall require a simple majority of those voting.
- 8) NOTE: This constitution was approved and adopted by the Radyr Drama Society at a General Meeting held on 13th April 1989.

It was resolved at the AGM on 18/7/2005 that an additional clause be inserted after Section 2 (1) to be known as clause 2 (1b), clause 2 (1) becoming clause 2 (1a).

It was voted at the 2018 AGM that the word Spring in 4. 1) be changed to Summer.

Radyr Drama Society - Accounts for Period Ending 20th June 2025

Opening Balance 01.07.2024 [Cash £58.01, Bank £4623.10]	£4,681.11
<u>Income</u>	
From "A Bunch of Amateurs"- Nov 2024	£440.43
From "Gaslight" - April/May 2025	£20.58
Membership Subscriptions	£330.00
<u>Sub Total</u>	£791.01
<u>Expenditure</u>	
Insurance	£277.00
NODA Subscription	£90.00
Photocopying	£10.00
Hall Hire for meetings	£140.00
Donation - Stardust Youth Theatre	
Donation -British Heart Foundation	
<u>Sub Total</u>	£517.00
<u>Profit/Loss</u> in period	£274.01
<u>Closing Balance</u> [Cash £52.51, Bank £5066.61]	£5,119.12

I have examined the books and vouchers for the period shown and find a proper transaction record including bank statements

Signed: *M C McLeal* - 15/07/2025