



Radyr & Morganstown Community Council Cynbor Cymuned Radur a Threforgan

The Old Church Rooms
Park Road
Radyr
Cardiff
CF15 8DF

Clerk / Clerc: Helena Fox

August 25 2016

TO: MEMBERS OF THE FINANCE COMMITTEE

Dear Member,

There will be a meeting of the FINANCE committee of the Radyr & Morganstown Community Council on THURSDAY September 1 2016 **at 7.00pm** in the Old Church Rooms.

AGENDA

1. To receive apologies for absence
2. To make declarations of interest
3. To receive the Q1 bank reconciliation
4. To receive monthly financial statement including income/expenditure against budget
5. To consider transferring funds from the current to deposit bank account
6. To receive an update on VAT
7. To consider future financial support for VAT and new procedures
8. To receive an update on R&MCC's effect on local Council Tax
9. To consider revision of R&MCC's Financial Regulations following VAT registration
10. To receive an update on the OCR project finances
11. To discuss a new management agreement for the OCR
12. To receive an update on the new cleaning contract for the OCR
13. To recommend a quote for assistance with Christmas Tree installation 2016
14. To recommend payment of invoice for MVH
15. To consider purchase of a Lifeline Emergency Oxygen Kit
16. To receive an update on the installation of Sage and Moneysoft
17. To consider purchase of two office chairs
18. To make a recommendation on petty cash for the R&MCC office
19. To put forward any items for the next meeting
20. Date of next meeting: Thursday October 6 2016

Yours sincerely,

Helena Fox
Clerk

Copies: Cllrs R McKerlich, D Suthers, T Davies, C Morgan, S McKerlich, M Diment

Email: Clerk@Radyr.org.uk :Eboost