



Radyr & Morganstown Community Council
Cyngor Cymuned Radur a Threforgan

The Old Church Rooms
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22 December 2022

Members of the public and press are entitled to attend meetings of Radyr & Morganstown Community Council unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion. Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda.

Members of the press or public wishing to attend the meeting below should contact the Clerk no later than 1:00pm on the day of the meeting to request the Zoom link and passcode to join the meeting. Please email the Clerk at the following address: clerk@radyr.wales

Dear Members of Radyr & Morganstown Community Council

I hereby give you notice that a Finance Committee Meeting of the Community Council will be held on **Thursday 5 January 2023 at 7:00pm**. The meeting will be held remotely via Zoom. All Members of the Finance Committee are summoned to attend. The business to be transacted is set out in the agenda below.

Yours sincerely

David Collins DMS
Clerk to the Council

AGENDA

1. Apologies for absence

Apologies to be submitted in advance to the Clerk.

2. Declarations of Interest

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and the Clerk.

3. Method of Voting

To confirm that the manner of any voting at this meeting and any subsequent meetings will be by show of hands and calling each name alphabetically with a response of "for" or "against" or "abstain."

4. Members of the Public Invited to Speak

5. Minutes of Previous Meeting

To confirm the attached minutes of the meeting held on 3 November 2022 which were approved by Council on 17 November 2022.

Chair to sign minutes.

6. Bank Statements: 31 October 2022 and 30 November 2022 (attached)

Unity Trust Account *****326	Unity Current Account T2. Statements 116 & 117
Unity Trust Account *****011	Old Church Rooms. Statements 35 & 36
Unity Trust Account *****339	Instant Access. Statements 98 & 99

The above statements have been verified by Councillor Allan Cook in accordance with Financial Regulations. There are no exceptions to report arising from this verification.

In order to reduce pressure on Account ***** 326, £10,000 is to be transferred from Account ***** 339 in accordance with Financial Regulations. It is **Recommended** that the transfer of a further sum of £75,000 is also approved.

It is **Recommended** that:

- (1) the statements are noted.
- (2) the transfer of funds is approved.

7. Payment Schedule for November 2022 and December 2022

To consider the attached schedules

8. Management Accounts: Analysis of Expenditure against Budget.

To consider the attached information for November 2022 (including explanation of variances).

Variations are reported. Income and expenditure is monitored by Members to ensure compliance with budgets during the year. Budget headings will incur income and expenditure as the year progresses and details will be monitored and reported.

9. Financial Reserves: Review & Risk Assessment

To consider the attached report.

10. Old Church Rooms Enhancement

To consider options to identify existing funds for use in to support grant funding in connection with the above.

11. Financial Assets held by the Council

To consider the attached progress report in relation to actions identified by the committee at the meeting held on 2 November 2022.

It is **recommended** that members consider the information.

12. Good Neighbours Scheme

The Council's approved budget for the current year includes provision to award £10,000 for the above. Members received a presentation about the Scheme on 20 October 2022. Additional details of the Scheme are also attached.

It is therefore **Recommended** that the sum of £10,000 is awarded to the Good Neighbour Scheme.

13. Draft Budget 2023/24

The attached will be presented to Full Council on 19 January 2023. The budget has been revised to reflect issues raised by Members and other anticipated pressures.

14. Grant Strategy

Members have asked to review the Council's Grants Strategy. A revised strategy will then be reported to a future meeting. Councillor Patel has agreed to work with the Clerk to produce a draft strategy.

Key issues could include publicity, evaluation, and monitoring.

15. Date of next meeting:

To note that the next meeting of the committee will take place on 2 March 2023 at 7.00 pm

16. Exclusion of the Press & Public

In view of the confidential nature of the business to be transacted, it is **recommended** that the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

17. Emergency Roof Repairs: OCR

To report action authorised by the Clerk in relation to the above in accordance with Financial Regulations.

In cases of extreme risk to the delivery of Council services, the Clerk may authorise revenue expenditure on behalf of the Council which in the Clerk's judgement it is necessary to carry out. Such expenditure includes repair, replacement, or other work, whether or not there is any budgetary provision for the expenditure, subject to a limit of £500. The Clerk shall report such action to the Chairman as soon as possible and to the Council as soon as practicable thereafter. The repairs were therefore authorised by the Clerk following consultation with the Chairman of the Council. The action has been reported to the Chairman of the Council (and Chair of the committee.). The priced invoice is attached.

It is **Recommended** that the action is approved. (Payment made from within Code B4)