



## **Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan**

**Summary (Notes) of a MEETING of the FINANCE COMMITTEE held on 6 July 2023 at 7:00 pm**

**This meeting was held at the Old Church Rooms, Park Road, Radyr, Cardiff and remotely in accordance with the Local Government and Elections (Wales) Act 2021**

**These minutes are subject to confirmation at the meeting to be held on 7 September 2023**

**Any recommendations below will be submitted to the Council on 20 July 2023**

Present: Councillors Julia Charles (Chair), Tyrone Davies, How Onllwyn Jones, Vina Patel and David Silver (all in person)

Also: David Collins (Clerk) (in person)

Absent: None.

No public participation session took place at the meeting.

**1. Apologies for Absence**

None

**2. Declarations of Interest**

Members were asked to declare any personal and/or prejudicial interest they had and give details of their interest.

**3. Members of the Public Invited to Speak**

No members of the public wished to speak.

**4. Minutes of Previous Meeting held on 15 June 2023**

The minutes of the meeting were confirmed as a correct record.

**5. Payment Schedule: June 2023**

The Chair introduced the above attached schedule.

It was **Recommended** that the information is noted.

**6. Bank Statements: 30 June 2023**

The Clerk reported that the above bank statements would be reported to the Full Council.

The statements would be verified by Councillor Allan Cook in accordance with Financial Regulations. Any exceptions arising from this verification would be reported.

It was **Recommended** that the information is noted.

**7. Management Accounts: Analysis of Expenditure against Budget: June 2023**

The Clerk reported that the above information would be reported to the Full Council.

It was **Recommended** that:

(1) the information is noted.

(2) information about the management accounts for the Old Church Rooms is reviewed by the Assistant Clerk and Accountant.

**8. Annual Return and Accounts 2022/23**

Members noted that the Council had approved the Annual Return and Accounts.

Members noted that retention money in relation to the Old Church Rooms might have to be paid at some point in the future though no formal approach had been made to the Council to date.

It was **Recommended** that the information is noted.

**9. Schedule of Regular Payments.**

Members noted that a list of regular payments would be drawn up and reported to a future meeting of the committee and the Council.

It was **Recommended** that the information is noted.

**10. Financial Assets held by the Council.**

The Clerk reported progress in relation to moving funds invested with the Unity Trust Bank should the bank encounter financial difficulties. Members noted that the Clerk was seeking clarification on products available from the Co-operative bank.

The Chair advised that she had arranged to meet with the Clerk to discuss the matter further.

It was **Recommended** that:

(1) the information is noted.

(2) the Chair of the Finance Committee is asked to contact the Co-operative bank to discuss information required about 'key individuals.'

## 11. Grant Application

Members considered an application from the Radyr Primary School PTA to assist with the cost of providing a maypole. Members paid regard to information about the timetable for submission of the application and details of costs.

It was **Recommended** that:

- (1) subject to receipt of accounts, a grant of £650 is awarded. (General Power of Competence)
- (2) the maypole is made available for community use.

## 12. Forward Work Programme

Members considered progress in relation to key priorities identified by the committee and considered any new priorities. Members discussed the use of Welsh by grant applicants. Members clarified the need for a safe to protect documents from fire.

It was **Recommended** that:

- (1) the information is noted.
- (2) details of the dates of forthcoming meetings of the committee are added to the Council's website to assist grant applicants.

## 13. Date of next meeting

The next meeting of the committee would take place on 7 September 2023 at 7.00 pm on a hybrid basis with physical provision having regard to statutory considerations and Guidance (Local Government and Elections (Wales) Act 2021.)

It was **Recommended** that the information is noted.

The meeting closed at 19.30 pm.

SIGNED

CHAIR FINANCE COMMITTEE