Radyr & Morganstown Community Council
Cyngor Cymuned Radur a Threforgan

Notes of a MEETING of the OCR Board on Monday 14 July 2025

This meeting was held in person

These Notes are subject to confirmation at the meeting to be held on 1 September 2025

Any recommendations below will be submitted to the Council on 17 July 2025

Present: Councillors Allan Cook, Tyrone Davies, Huw Onllwyn Jones, Julia Charles

In attendance: Assistant Clerk Julie Hopkins

Agenda Item	Discussion points	Action	Person/ dates
OCR 25/14 Apologies for Absence	Joanna Holms		
OCR 25/15 Date of Next Meeting	1st September 2025		
OCR 25/16 Terms of Reference	The OCR Terms of Reference will not be updated at this time		
OCR 25/17 Notes of the previous meeting	The Notes of the previous meeting were discussed and agreed: • OCR Defibrillator to be sited outside on the wall under the canopy where it can be seen by Members of the Public • The Cabinet will be donated by St John's Cymru • Evac Chair for use in case of a fire	Siting has been agreed with Karl - Handyman Check with Tricia France To be discussed as part of the fire risk assessment	**Clerk Handyman** **Clerk** **Clerk**
OCR 25/18 Update Fire Risk Assessment	It was recommended to commission an updated Fire Risk Assessment as soon as possible	Fire Risk Assessment to be updated	**Clerk**

OCR 25/19 **OCR Agenda and Papers on Website**	Members discussed putting the OCR Agenda and Papers on the Council Website	The OCR Board have decided to put the Agenda and Papers on the Website for Councillors to access	**Clerk**
OCR 25/20 **OCR Improvements Next Steps**	OCR Improvements: Stage 2 Members discussed changing the existing storage room into an additional meeting room for smaller bookings. This would be linked to the building with a new corridor. A new storage room would be built on the grassed area next to the car park. A new Playground would be built adjacent to the new storage room. This would enable us to move the children's playground away from the main road and any pollution. Installing French doors in the Weir Room and improving the space and enabling those who use the Weir Room to make use of the outside space. Lottery Funding was also sought a year ago for funding to help pay for these improvements.	Members agreed that more evidence from the Community should be sought and from our Hall Users. We could also ask for feedback from one-off Hall Users after their booking with a return email Members decided to have an open evening whereby all regular Hall Users will be invited to the next OCR meeting on 1st of September 6pm – 9pm	**Clerk** **Clerk**
OCR 25/21 **Castle Room** **3 Broken Tables**	The Handyman will dispose of these tables		**Handyman**
OCR 25/22 **Legionella Checks Remedial Works**	Removal of Deadlegs & Instillation of Isolation Valves		**Clerk**