



Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan

Minutes of a COUNCIL MEETING held on Thursday, 23rd July 2026 at 7:00pm

This meeting was held at the Old Church Rooms, Park Road, Radyr, Cardiff and made available remotely in accordance with the Local Government and Elections (Wales) Act 2021

These Minutes are subject to confirmation at the Council Meeting to be held on 17th September 2026

Present: Councillors: Chair J Charles, D Silver, H Onllwyn Jones, A Cook, V Patel, H Lloyd Jones, M Williams, J Holms

Absent: Councillors: None were absent

Guests: No guests present

Also present: E Winter - Senior Clerk, S Rees Assistant Clerk

Agenda Item	Discussion points	Action	Person/ dates
26/32 Apologies for Absence	Apologies from Cllrs I Shariff, L Fear, T Davies		
26/33 Declarations of Interest	None given		
26/34 Method of Voting	It was resolved that the manner of any voting at this meeting and any subsequent meetings will be a show of hands and calling each name alphabetically with a response of "for" or "against" or "abstain"		
26/35 Members of the public invited to speak	None present		
26/36 Chair and Vice Chair announcements	One Voice Wales Awards Categories. Proposed to nominate RMCC for awards in February/March 2027 Cllr Onllwyn Jones mentioned CEO presentation of changes within community councils. Any queries to be raised with the Chair and sent on to OVW for clarification.	Awards to be added to February /March 2027 Full Council agenda	

26/37 County Councillors Reports	Cllr Onllwyn Jones extended thanks to Cllr Lloyd Jones for her work on the Post Office Closure. To be noted that Radyr has been the recipient of a new pot hole repair trial on Dan-Y-Bryn.		
26/38 Minutes of the Full Council Meeting 18th June 2026	The Vice Chair introduced the minutes of the Full Council meeting held on 18th June 2026 Proposed by Cllr Onllwyn Jones, and seconded by Cllr Patel. It was RESOLVED that the minutes are confirmed as a true and accurate record of the meeting (The Vice Chair signed the Minutes.)		
26/39 Audit report, Draft Accounts and Annual Return	Extension requested from Audit Wales. Council agreed that the reports are accurate and agreed to submit to Audit Wales. Chair signed the return.	Annual return to be submitted to Audit Wales 24/07/2026	Clerk
26/40 Minutes of the Publicity & Comms Committee Meeting 2nd July 2026	The Minutes of the meeting held 2nd July 2026 were presented. It was RESOLVED that the minutes are confirmed as a true and accurate record of the meeting		
26/41 Minutes of the Finance Committee	Cllr J Charles introduced the minutes of the meeting held on 2nd July 2026 It was RESOLVED that the minutes are confirmed as a true and accurate record of the meeting Curtain up Theatre application from June Council has requested reassurance that the beneficiaries of this request should be Radyr and Morganstown centric Bank Authorisers to be added to be set up. Chair to contact Barclays to initiate the necessary paperwork Unity Trust paperwork to be organised for arranging new users Ensuring previous senior clerk has been removed from both sets of banking arrangements	Zoom renewal to be added to September agenda Email to be sent to Curtain up theatre Entire of Finance Committee to be set up as authorisers	Clerk Clerk Cllr Charles/ both Clerks/ Cllr Patel/ Cllr Silver/ Cllr Fear/Cllr Holms/ Cllr Davies

	July grant application from Bryn Deri PTA recommended to full council to be paid. Council agreed to award the grant.	Grant to be awarded to the Bryn Deri PTA	Clerk
26/42 Minutes of the OCR Board Committee Meeting 29th June 2026	The minutes of the meeting held on 29 th June 2026. It was RESOLVED that the minutes are confirmed as a true and accurate record of the meeting Cllr Silver expressed concern over clarity over OCR26/06 – reduced rates.	To be added to OCR board in Sept	Clerk
26/43 Minutes of the Environment Committee Meeting 9th July 2026	The minutes of the meeting held on 9 th July 2026. It was RESOLVED that the minutes are confirmed as a true and accurate record of the meeting Padel Courts planning has slowed down due to the number of objections. Value of the boards for £4,972.05 boards for Radyr Woods was agreed by full council. Keith Young starting work on the retaining wall in Pentwyn Park. Map for Station Road noticeboard to be put on hold until new map including the new streets has been obtained	Radyr Woods boards to be ordered Work commencing 27/07/2026 Cartographer to be instructed to create a new map	Clerk Clerk/Cllr Lloyd Jones
26/44 Minutes of the EGM and Post Office Meetings Post Office Update	The minutes of the meeting held on 5 th June and 15 th June 2026 It was RESOLVED that the minutes are confirmed as a true and accurate record of the meeting Received a letter from Peter Fortune. Concerns over accessibility and safety. No facility for cash on site. Thanks extended to Cllr Cook, Cllr Lloyd Jones, Cllr Fear, Peter Umbilia, and Peter Fortune for the hard work with regards to the Post Office Closure.	Legal advice to be obtained regarding opening a Post Office.	Clerk/Asst Clerk
26/45	No concerns raised – council agreed the bank accounts		

June 2026 Bank Statements			
26/46 Member Payments	Members payments were agreed. Proposed to offer until the 31 st of July to opt out of payments.	Email to be sent to all members with a deadline of the 31/07/26 to opt out	
26/47 July Payment Schedule	No concerns raised – all payments agreed		
26/48 Co-Option Vacancy Update	No applications have been received. New Poster has been approved for publishing	Poster to be posted on Social Media, sent to Nick Hawkins for noticeboards.	Clerk
26/49 Car Park	Concerns regarding the car park. People who are not using the OCR parking in the car park and this is affecting users of the OCR and worries over the possibility of accidents involving children from the nursery.	PCSO Richard Davies to be invited to Sept meeting for advise. Investigation into signage to be placed on the wall outside the Car Park	Clerk Clerk/Asst Clerk
26/50 Fire Safety Assessment	Main points from Fire Safety Assessment -No Fire warden on site -Fire safety training £150 for 10 people offered -No fire safety log book	-Fire warden training -Fire safety training to be booked and extra spaces to be offered to regular users. -Log book to be created Update to be included on OCR board Sept	Clerk Clerk/Asst Clerk Clerk Clerk/Asst Clerk
26/51 Track Access Points	Proposed that the council offer OCR as a refuge point for Transport for Wales. Council has agreed Approved to offer TFW the code to the left-hand door for ease of access if	Contact details for the OCR to be passed on to Tfw Chair to check with TFW first	Cllr Charles

	needed in an emergency after hours. The Chair will double check with TFW that this code will not be for general publication, kept safe at TFW offices and will only be used in emergencies	before providing them with the code	
26/52 Pineshield Email	No response necessary		
26/53 Full Council November 2026	MP Alex Barros-Curtis has confirmed he will be attending Full Council 2026 Cllr Charles extends apologies for Nov 26		
26/54 Any other Business	-Stone Bench in Radyr Woods. Richard Staniforth to repair bench with cement, not lime mortar -Missed cancellation costs, Rhys Bridge -Cllr Lloyd Jones email. Concerns over graffiti -David Barnes Japanese Knotweed quote	Richard to confirm once fixed Agreed to negate the full cost and charge for admin fees Graffiti to be attempted to be cleaned. Agreed to purchase graffiti cleaner. Additional points to be moved to Sept Environment Meeting Quote agreed for Dave Barnes to tackle the new Japanese Knotweed	Clerk/assistant Clerk Handyman Clerk Clerk/Dave Barnes
26/55 Updates from Employment Committee	Chair provided details of the progress relating to the clerks and discussions on further support the council can provide. Senior Clerk – 3-month probation health check undertaken. Assistant Clerk – 6th month probation sign-off. Council approved and will support the SLCC qualifications and any bite training also identified The Council would like to thank the Clerks for their patience and		

	understanding during the recent transitions To follow OVW guidelines and to ensure consistency in our performance review process, the following plans were approved and will be implemented going forward: February – performance reviews of Senior Clerk, Asst Clerk and Handyman will take place Early March – meeting of Employment Committee to review these reviews Full Council March – recommendations of the Employment Committee to FC April – recommendations implemented	Chair will draw up process to include in our staff protocols Snr Clerk – to make a diary note for February to arrange review dates	
26/55 Dates of Next Council Meeting	To note that the next council meeting will take place on 17th September 2026 at 7:00pm on a hybrid basis with physical provision having regard to statutory considerations and guidance (Local government and elections (Wales) act 2021)		

The meeting closed at 9.13pm

SIGNED:

CHAIR: