



**Radyr & Morganstown Community Council
Cynghor Cymuned Radur a Threforgan**

Minutes of a MEETING of the FINANCE COMMITTEE held on Thursday, November 3 2016 at 7.00pm at the Old Church Rooms.

Present: Cllrs, R McKerlich, M Diment, S McKerlich, C Morgan, D Suthers, H Jones

In Attendance: Julie Hopkins

16.473 Apologies for absence: Cllr T Davies

16.474 To make declarations of interest: There were none.

16.475 To receive monthly financial statement including income/expenditure against budget: The statement was not received. The Financial Consultant will be asked to provide this.

16.475.1 The balance in the cash book at 3 November was £46,244.57

16.475.2 Grants awarded under the Power of Well-Being and S137 total £0.00. Grants awarded under other powers total £2,305.00. Total grant expenditure to date is £2,305.00 leaving a balance of £245.00.

16.476 To receive the first draft of the Budget for 2017-18: This was received. Councillors are asked to check items in this year's budget to decide which should remain, which should not remain, which should be increased. There are four large items in the budget being £10,000 for adult services, £10,000 for YMCA, £9,000 to pay the loan and staff salaries. Where money is not spent it could be used to reduce the precept next year. Suggestion was made to make an ear marked reserve for the **bath stone**. Other items that should be budgeted for are binding of old Minutes. Increase in the allowance for Literary Competition prizes from £130 to £150. Sum for IT hardware for office computer. Budget for Hearing Loop system for the Castle Room. Handle for disabled in upstairs toilet. It was suggested to chase Cardiff Council to see if the YMCA will get the next £12,000 grant monies. The Budget needs to be completed by January 2017 main meeting.

16.477 To receive an update on VAT: VAT repayment of £2,600.70 was received on 12 October 2016

16.478 To receive an update on the OCR project finances: Councillor Diment updated Committee on meeting with architect and list of items that need to be remedied. Need to agree final sum and amount spent on project. The contingency period has commenced. 2.5% has been retained.

16.479 To receive an update on Petty cash. The petty cash system is now in place.

16.480 To recommend purchase of a Wreath for Remembrance Day. It was **Resolved** to purchase two wreaths at a cost of £25 each, with a donation to the British Legion of £50, making a total of £100.

- 16.481 To discuss a grant request from the RMA:** The RMA have made a request for a grant of £1,000 towards the 2017 Festival. It was recommended that the grant be made as in past years.
- 16.482 To consider the purchase of a new car park sign to be displayed during Nursery morning drop-off:** Park Road Nursery have requested a new one as the old one is rusty. It was resolved to monitor the car park problems and make use of old sign in the interim. Possibly approach Primary School to speak to parents regarding use of the OCR car park.
- 16.483 To receive an update on the installation of Sage and Moneysoft:** Both are now installed and being used.
- 16.484 To put forward any items for the next meeting:** None
- 16.485 Date of the next meeting:** Thursday January 5 2017 at 8:00pm