



Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan

**Minutes of a MEETING of the ENVIRONMENT COMMITTEE held on 1 December 2022
at 7:00pm**

**This meeting was held remotely in accordance with the Local Government and
Elections (Wales) Act 2021**

**These minutes are subject to confirmation at the meeting to be held on 2 February
2023.**

Any recommendations below will be submitted to the Council on 19 January 2023

Present: Councillors Allan Cook (Chair), Tyrone Davies, Helen Lloyd Jones, Huw Onllwyn Jones, and Vina Patel

Also: Councillor Martin Williams

Also: David Collins (Clerk) and Julie Hopkins (Assistant Clerk)

Absent: Councillors Huw Onllwyn Jones, Helen Lloyd Jones

ENV22/32 Apologies for Absence

None

ENV22/33 Declarations of Interest

Members were asked to declare any personal and/or prejudicial interest they had and give details of their interest. No declarations were made.

ENV22/34 Method of Voting

It was **Recommended** that the manner of any voting at this meeting and any subsequent meetings would be by show of hands and calling each name alphabetically with a response of "for" or "against" or "abstain."

ENV22/35 Members of the Public Invited to Speak

No members of the public were present.

ENV22/36 Minutes of Previous Meeting held on 6 October 2022

The Chair introduced the minutes of the above meeting. Councillor Vina Patel proposed to accept the minutes. Councillor Tyrone Davies seconded.

The minutes of the meeting were confirmed as a correct record.

ENV22/37 Draft Budget 2023/24

Members considered a draft budget 2023/24 in advance of any recommendations for Full Council.

Members considered details of 2021/22 finances, showing year-end income and expenditure, details of 2022/23 budgets, showing income and expenditure to 30 September 2022 and anticipated year end outturn and reserves.

The Clerk (RFO) had prepared detailed estimates of receipts and payments including the use of reserves and sources of funding for the following financial year in the form of a budget.

Expenditure in recent years has been affected by Covid-19. Members had already identified potential projects to ensure that budgets were more fully spent next year. Additional finance could be set aside within Earmarked Reserves to fund new projects.

Members noted that the Council's Finance Committee had discussed budgets on 3 November 2022.

Issues raised by Members included:

- the potential for additional long term environmental projects in areas such as Windsor Gardens and Pentwyn Park, including play equipment.
- the potential to plant additional trees at Pentwyn Park

It was **Recommended** that

(1) the draft budget, as amended by the observations of the Finance Committee is approved, with the following amendments:

| | | |
|----|----------------------------|--------------------|
| A5 | Long Term Projects | increase by £5,000 |
| A8 | Windsor Gardens (new code) | £5,000 |

(2) a Christmas tree is provided at Pentwyn Park in future years.

(3) a site meeting is held at Pentwyn Park to discuss a potential environmental improvement programme, including the installation of a Christmas tree.

ENV22/38 Date of next meeting:

Members noted that the next meeting of the committee would take place on 2 February 2023 at 7.00pm

ENV22/39 Exclusion of the Press & Public

In view of the confidential nature of the business to be transacted, it was **agreed** that the following matter be considered in private and that the power of exclusion of the public under Section 1(2) of the Public Bodies (Admission to Meetings) Act, 1960 be exercised.

ENV22/40 Benches at Radyr Woods

Members had agreed to provide replacement benches at Radyr Woods. Prices had been obtained.

Radyr Woods Wardens had indicated a preference for four recycled plastic benches (brown) provided by TDP Ltd which included soft ground anchoring.

It was **Recommended** that the installation of the recycled benches is approved.

ENV22/41 Staffing Matter

Members discussed the potential for an existing member of staff to work up to three additional hours a week to undertake maintenance at Windsor Gardens and other areas of open space. The proposed arrangements had been discussed with the member of staff concerned.

It was **Recommended** that the arrangements are confirmed.

The meeting closed at 8.00pm

SIGNED

CHAIRMAN ENVIRONMENT COMMITTEE