



Radyr & Morganstown Community Council Cyngor Cymuned Radur a Threforgan

Minutes of a MEETING of the PUBLICITY & COMMUNICATIONS COMMITTEE held on 02 July 2026 at 6:00 pm

This meeting was held at the Old Church Rooms, Park Road, Radyr, Cardiff and remotely in accordance with the Local Government and Elections (Wales) Act 2021

These minutes are subject to confirmation at the meeting to be held on 3rd Sept 2026

Any recommendations below will be submitted to the Council on 23 July 2026

Present: Cllr David Silver, Cllr Charles

Absent: Cllr Vina Patel

No public participation session took place at the meeting.

Agenda Item	Discussion points	Action	Person/ dates
PUB26/09 Apologies for Absence	Apologies received from Cllr Lauren Fear, Cllr Iona Shariff, Cllr Allan Cook		
PUB26/10 Declarations of Interest	Members were asked to declare any personal and/or prejudicial interest they had and give details of their interests.	None received	
PUB26/11 Method of Voting	To confirm that the manner of any voting at this meeting and any subsequent meetings will be by show of hands and calling each name alphabetically with a response of "for" or "against" or "abstain."	Agreed	
PUB26/12 Members of the public invited to speak	No members of the public were present or requested to join remotely.	None Present	
PUB26/13 Minutes of the previous meeting 04 June 2026	The minutes of the meeting held on 04 June 2026 were confirmed as a true record. The minutes were signed at the Full Council meeting 23 July 2026 It was RESOLVED that the minutes are confirmed as a true and accurate record of the meeting. - Cllr Silver proposed a poster template to be created. - Photograph notices from RMA or School to be used as template - Cllr Bios to be done and uploaded to the website.	Posters for Photographs Personal Bios to be written	Asst Clerk/ Clerk Assistant Clerk Cllrs Davies,

	• Cllr Silver proposed investigation into Community Post Office model is run. • Co-Option Vacancy – deadline to be set as 31/08/2026 as Electoral Services do not take new councillors 6 months before Elections in May. Proposed to remove the 'Ward' as this may deter applications. Bilingual versions to be created, proposed to remove 'Co-Option' for clarity. • Cllr Silver proposes small event budgets for small celebrations like Halloween and Diwali, and a committee Chair to approve outside of a committee meeting up to a specified value. • Proposed to request numbers of pupils to attend the community Panto • Christmas Lighting Ceremony Plan B location to be discussed. Options of Morganstown Village Hall, Radyr Comp, Methodist Church.	Investigation into logistics and responsibilities Poster to be updated with new date and remove the Ward and 'Co-Option'. Posters to be put up on noticeboards and social medias. Request to be put to Finance Committee Request to be issued to the primary schools. RMA to discuss and confirm	Jones, Williams, Holms, Lloyd Jones, and Patel Clerk/Assistant Clerk Cllr Jones to provide translation Clerk/assistant Clerk Cllr Silver Clerk/Assistant Clerk Cllr Silver
Pub 26/14	Next meetings: 3 September 2026 5 November 2026 7 January 2026 4 March 2026		

The meeting closed at 18:47pm

SIGNED

CHAIR PUBLICITY AND COMMUNICATIONS COMMITTEE