



**Radyr & Morganstown Community Council**  
**Cyngor Cymuned Radur a Threforgan**

The Old Church Rooms  
Park Road  
Radyr  
Cardiff CF15 8DF

Tel: 02920 842213  
07463238534

Email: [clerk@radyr.wales](mailto:clerk@radyr.wales)

30 June 2023

Members of the public and press are entitled to attend meetings of Radyr & Morganstown Community Council in person or via remote means unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion. Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. Members of the public may attend in person or remotely.

Members of the press or public wishing to access the remote meeting below should contact the Clerk no later than 1:00pm on the day of the meeting to request the Zoom link and passcode to join the meeting. Please email the Clerk at the following address: [clerk@radyr.wales](mailto:clerk@radyr.wales) to obtain the link.

Dear Members of Radyr & Morganstown Community Council

I hereby give you notice that a Finance Committee Meeting of the Community Council will be held on **Thursday 6 July 2023 at 7:00pm**. The meeting will be held in person at the above address and remotely via Zoom. All Members of the Committee are summoned to attend. The business to be transacted is set out in the agenda below.

Yours sincerely

David Collins DMS  
Clerk of the Council/Clerc y Cyngor (Proper Officer / Swyddog Priodol)  
Radyr & Morganstown Community Council  
Cyngor Cymuned Radur a Threforgan

## AGENDA

### 1. Apologies for absence

Apologies to be submitted in advance to the Clerk.

### 2. Declarations of Interest

Councillors are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution, and the Code of Conduct for both Councillors and the Clerk.

### 3. Members of the Public Invited to Speak

### 4. Minutes of Previous Meeting

To confirm the attached minutes of the previous meeting held on 15 June 2023 which were approved by Council on 22 June 2023.

Chairman to sign.

### 5. Payment Schedule for June 2023

To consider the attached schedule.

### 6. Bank Statements 30 June 2023

Bank statements for 30 June will be reported to Full Council.

The statements will be verified by Councillor Allan Cook in accordance with Financial Regulations. Any exceptions arising from this verification will be reported.

### 7. Management Accounts: Analysis of Expenditure against Budget

Management Accounts for 30 June 2023 will be reported to Full Council.

### 8. Annual Return and Accounts 2022/23

The Annual Return, Accounts and Notes to the accounts have been approved by the Council. Details have been published to the Council's [website](#).

Retention money in relation to the Old Church Rooms may have to be paid at some point in the future though no formal approach had been made to the Council to date.

### 9. Schedule of Regular Payments.

Financial Regulation 5.6 requires that a list of regular payments is drawn up and reported to the committee and the Council. This will be reported to a future meeting. (Details are already included in the Payment Schedules.)

### 10. Financial Assets held by the Council

To consider the attached report

## 11. Grant Applications

To consider the attached application.

## 12. Forward Work Programme

To note the following progress in relation to key priorities and identify any new priorities.

<b>Finance Committee</b>	
Review of finances to ensure that the Council was not at risk (Amounts above £85,000.)	Report attached.
Review of Grants Procedure	Procedure approved. Monitoring to be undertaken.
Review of procedures for secure storage of key documents.	The acquisition of a document safe is under consideration.

## 13. Date of next meeting

To note that the next meeting of the committee will take place on 7 September 2023 at 7.00 pm. This will be a hybrid meeting.