

Radyr & Morgans Town Community Council **Cynghor Cymuned Radur a Threforgan**



Minutes of a MEETING of the FINANCE COMMITTEE held on 12 March 2026 at 7:00 pm

This meeting was held at the Old Church Rooms, Park Road, Radyr, Cardiff and remotely in accordance with the Local Government and Elections (Wales) Act 2021

These minutes are subject to confirmation at the meeting to be held on 4 June 2026.

Any recommendations below will be submitted to the Council on 19 March 2026

Present: Councillors Tyrone Davies (Chair), Allan Cook, David Silver, Julia Charles, David Silver

Absent: Cllr Joanna Holms

No public participation session took place at the meeting.

Agenda Item	Discussion points	Action	Person/ dates
FIN25/61 Apologies for Absence	Were received from Cllr Holms		
FIN25/62 Declarations of Interest	None		
FIN25/63 Method of Voting	It was Recommended that the manner of any voting at this meeting and any subsequent meetings would be by show of hands and calling each name alphabetically with a response of "for" or "against" or "abstain."	None	
FIN25/64 Members of the public invited to speak	No members of the public were present		
FIN25/65 Minutes of the previous Meeting January 2026	The minutes of the meeting held on 8 January 2026 were RESOLVED as a true record. The minutes had been signed by the Chair and approved at the Full Council on 22 January 2026		
FIN25/66 Bank Statements & Payment Schedules January & February 2026	Bank statements had been verified by the chair of Finance in accordance with financial regulations. There were no exceptions arising from this verification. RECOMMEND to Full Council on 19 March 2026 for approval.	Received and signed off by Cllr T Davies	Clerk (Mar)

FIN25/67 Management accounts & budget monitoring reports as at 28 February 2026	It was suggested that the Council develop a structured plan of action for future spending, ensuring the next budget is aligned with clear goals and priorities. Management Accounts for Apr-Dec 2025 had been reviewed and approved at the Full Council on 22 January 2026	Spending to be re-drafted date reports to Clerk (Mar)	Clerk (ongoing)				
FIN25/68 Terms of Reference	The TOR document had been sent and reviewed by the committee Cllr Davies proposed that the Cllr allowances currently reviewed by employment subcommittee be moved to Finance Committee RECOMMENDED to be approved at AGM	Adjustment to Employment TOR move to Finance TOR – agenda AGM	RFO (May)				
FIN25/69 Internal Audit SLA recommendations Cardiff Council	The Clerk briefed members on the Service Level Agreement from Cardiff Council regarding the provision of internal audit services for Community Councils. It was recommended that RMCC remain within the arrangement with BPU for a further year, allowing time to assess other Community Councils experience under the new audit model.	For discussions and approval at the Full Council in 2027	RFO (2027)				
FIN25/70 OVW Membership 2026-2027 Annual Fee	The Committee considered the annual fee for the upcoming year and the services received. It was agreed to ask OVW to attend a meeting to clarify what services we receive from the annual fee. What is not included and carries additional charges, proposed by Cllr Davies and seconded by Cllr Cook. RECOMMENDED to continue for the next financial year and get approval at next Full Council	E mail asking for meeting and details of costs included in annual fee	RFO (Mar)				
FIN25/71 Independent remuneration for Wales Annual report 2026-2027	Members had been sent the annual report for 2026-2027 to note the contents. The Chair had reviewed the lengthy document and asked the meeting to recognise inequality between the three Radyr and Morganstown wards and that these inequalities be addressed when the next boundary changes are made. It was recommended that: The payments set out in the IRPW annual report 2026-2027 are dealt with as follows:	Add to Agenda for April 2026	RFO (Apr)				

FIN25/72 Procurement Act 2023	<table border="1"> <tr> <td data-bbox="893 1176 1117 1321"> Consumables £52 or full reimbursement </td><td data-bbox="502 1176 893 1321"> Mandatory This has been approved by The Council </td></tr> <tr> <td data-bbox="893 1344 1117 1986"> Extra cost Payment (Tax Free) Annual Senior Role £150 To Chairs of: Environment, Finance, OCR & Publicity Annual £600 Annual Deputy Mayor/Chair £300 Annual Mayor/Chair £600 Annual Financial Loss Based on Claims To be submitted within 8 weeks Travel & Subsistence Based on Claims To be submitted within 8 weeks Costs of care or personal assistance Based on Claims To be submitted within 8 weeks Mandatory This has been approved by The Council </td><td data-bbox="502 1344 893 1986"> Any payments made to members who then leave during the financial year are to be re-paid on a pro-rata basis. RECOMMENDED to add to the Full Council agenda April 2026 Members received an update from Cllr Charles as </td></tr> </table>	Consumables £52 or full reimbursement	Mandatory This has been approved by The Council	Extra cost Payment (Tax Free) Annual Senior Role £150 To Chairs of: Environment, Finance, OCR & Publicity Annual £600 Annual Deputy Mayor/Chair £300 Annual Mayor/Chair £600 Annual Financial Loss Based on Claims To be submitted within 8 weeks Travel & Subsistence Based on Claims To be submitted within 8 weeks Costs of care or personal assistance Based on Claims To be submitted within 8 weeks Mandatory This has been approved by The Council	Any payments made to members who then leave during the financial year are to be re-paid on a pro-rata basis. RECOMMENDED to add to the Full Council agenda April 2026 Members received an update from Cllr Charles as
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At last year's OVW conference, it was advised that updated procurement guidelines would follow. These were received in December but were not very detailed and largely linked back to the legislation, which remains complex. The new system went live in March. For contracts below the £30,000 threshold, the previous process continues. However, it was noted that some contracts considered "below threshold" actually exceed £30,000 once VAT is included and therefore must follow the new process. This requires advertising the contract on "Sell2Wales," with companies submitting tenders through the platform. Concerns were raised that local companies may not engage with this new system. It was noted that awarding contracts to local companies is still	Members received an update from Cllr Charles as follows 1. Training or sessions to understand this act in more detail. 2. Drop-in sessions, or simple logical language flowcharts. 3. Video call Update to be sent back to the committee Write to OVW for Cllr Charles (ongoing) Cllr Make enquiries with the Comp if they have				

