

Note to Hall Users

Garth Room

Tables can be found under the stairs at the rear of the building and chairs can be found in the Garth Room Store cupboard (adjacent to the windows). Please be careful when pulling out the chair rack as it is quite heavy.

If the PA System has been booked this can be found in the small brown cabinet in the Garth Room. Instructions for the PA System can be found taped to the inside of the cabinet door.

If you have booked the use of the Projector this can be found in the Garth Room under the stage on the left-hand side by the kitchen door. The screen comes up from under the stage.

If you have booked the use of the Piano this is in the large brown cupboard in the Garth Room.

Weir Room

If using the Weir Room chairs can be found in the store cupboard on a rack (Blue double doors). There is no PA System in the Weir Room. There is a drop-down screen in the Weir Room for use with a laptop. You would need to bring your own laptop.

As a Business we now have a legal obligation to recycle as much as possible. This will include any Metal (cans)/Plastics/Paper/Cardboard and Glass. We would expect our Hall Users to adhere to this also.

There are now recycling bins situated in the Main Kitchen on the ground floor which are clearly labelled with the item to be recycled.

Any items that we cannot recycle will go in the General Waste bins in the Main Kitchen or the General Waste Bin in the car park.

Thank you for your co-operation.

Radyr & Morganstown Community Council