



# **Radyr & Morganstown Community Council**

## **Cyngor Cymuned Radur a Threforgan**

**Annual Report 2023/2024**

The Report describes how Radyr & Morganstown Community Council is contributing to the wellbeing of its area.

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## **About this Annual Report**

An annual report is required for the 2023-2024 financial year. It is due for publication as soon as practicable after 1 April 2024. Reports will be required annually thereafter.

This Annual Report is in two parts.

Part 1 deals with basic information about the Council, its structure, and finances.

Part 2 showcases the work of the Council during the year, reflects on the past year's activity and looks ahead to the coming year.

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## PART 1

### Members

#### [Members Contact Details](#)

(This information will be updated on our website as changes occur)

### Committees and Leadership

Decisions are made by the Full Council. The Council receives recommendations from committees. Details of the committee structure are published to our [website](#) .

The Council was chaired in 2023/2024 by Councillor Tyrone Davies  
Councillor Vina Patel was the Vice-Chair

### Contacting the Council

The Clerk to the Council is: May – January (David Collins) Julie Hopkins Acting Clerk  
January – May

The Council's main telephone number is 02920 842213. Mobile number is 07463238534.

The Council can also be contacted at [clerk@radyr.wales](mailto:clerk@radyr.wales)

### Financial Information

The Council has set its Precept for 2023/24 at £165,278

The Council retains its funds with the Unity Trust Bank:

On 31 March 2024 the balance on each account was as follows

Account *****326	£27,529.37
Account *****339	£72,553.25
Account *****011	£162,745.67

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Income and expenditure for 2023/24 will be recorded in the Annual Return, which is to be approved by 30 June 2024. Details will be available from the Clerk.

General and Earmarked Reserves are identified in the Council's Statements of Accounts produced at year end. These will be available from the Clerk.

This is the Council's Annual Budget for 2023/24

Summary		Budget £	
A	Environment	49,000	
B	Old Church Rooms	36,600	
C	Old Church Rooms Loan	7,750	
D	Community Grants	17,400	
E	Community Halls	100	
F	Community Services	13,300	
G	Events & Hospitality	10,950	
H	Staff	53,500	
I	Members	2,500	
J	Insurance & Fees	15,750	
K	Elections	7,200	
L	Gen Admins	9,250	
M	Contingency	0	

*What do you think should be our spending priorities as we plan for the future?*

## Audit

The Council's Accounting Statements for the year will be the subject of internal and external audit.

*The Council's external auditor (Audit Wales) has issued an Unqualified Opinion in relation to the Accounting Statements for 2021/22. There were no further matters drawn to the Council's attention.*

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## **Training Plan**

The Council's Training Plan can be viewed [here](#).

The Training Plan will be kept under review.

## **Biodiversity**

The Council's Biodiversity and Resilience of Ecosystems Plan can be viewed [here](#).

## **General Power of Competence**

The Council satisfies the criteria to exercise this power. It has passed the necessary resolution, which has been publicised. The Council has relied on this power, which is a power of first resort, to implement many of the initiatives described below.

## **Relationships with Cardiff Council**

A Charter is in place to provide a framework for relationships with Cardiff Council. We continue to enjoy good relationships and receive regular reports from our County Councillors. These reports can be viewed on our website.

We are represented on the Standards & Ethics Committee by Councillor Julia Charles.

## **Assets**

An asset register will be produced as part of the end of year accounts. The 2023 register is obtainable from the Clerk. Fixed assets at 31 March 2023 amounted to £1,351,174

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## **PART 2**

### **Foreword**

We have embraced new ways of working but also continued with traditional forms of communications and meetings.

This report describes some of the ways in which the Council responded to these pressures, introducing new ways of working, supporting & sustaining communities as we return to ways of supporting and developing our locality.

The report also describes how the Council continued to exercise its usual functions and meet its statutory obligations.

We now want to hear your views about how we have performed and the objectives we have set.

Have we done all we can?

Would you like us to consider other ways of contributing to [local Well-being](#)?

Please let us know. You can reach us via social media or by email at [clerk@radyr.wales](mailto:clerk@radyr.wales)

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## **Outcomes & Indicators**

We have examined our performance against Wales-wide sustainability goals. This report includes an overview of our achievements in delivering on these objectives.

- A Prosperous Community.
- A Resilient Community.
- A Healthier Community.
- A More Equal Community.
- A Cohesive Community.
- A Community of Vibrant Culture & Thriving Welsh Language.
- A Globally Responsive Community.
- A Competent Council.

## **Our 5 Ways of Working:**

We believe in.....

**The Long Term:** the importance of balancing short-term needs with the need to safeguard the ability to also meet long term needs

**Prevention:** how acting to prevent problems occurring or getting worse may help public bodies meet their objectives.

**Integration:** considering how public bodies' well-being objectives may impact upon each of the well-being goals, on their other objectives, or on the objectives of other public bodies.

**Collaboration:** acting in collaboration with any other person that could help the Council meet its well-being objectives.

**Involvement:** the importance of involving people with an interest in achieving the well-being goals and ensuring that those people reflect the diversity of the area which the Council serves.

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## **“Helping to Make Radyr & Morganstown a Great Place to Live!”**

*In this, our second Annual Report, senior councilors describe some of our key achievements during the year.*

### **Councillor Julia Charles, Chair, Finance Committee**

#### **Finance Committee**

*We have 3 accounts with the Unity Trust Bank – standard current account, OCR account and deposit account with healthy credit balances.*

*There have been several main objectives achieved this year:*

- *To protect our finances against potential losses in the event of a bank failure: the Co-op bank has been identified as a potential institution as it holds similar culture and values as the Council. The clerks are in the process of moving funds to this account. Further accounts can be researched once the precept monies are received.*
- *Our Grant strategy: a new and more user friendly grant application has been drafted and approved.*
- *In conjunction with the Employment and Allowances Committee the matter of member's allowances has also now been resolved, for previous years and for going forward.*
- *Regular dialogue with the Council's accountant is maintained to ensure our accounts are in order and to identify any concerns.*
- *We continue to meet on a regular basis and preserve a sound internal control environment.*

### **Councillor Allan Cook, Chair, Environment Committee**

#### **Environment Committee.**

*The Environment Committee continues to look after the open spaces we have in Radyr.*

- *We are extremely pleased with the work that David Barnes does in grass cutting, basket hanging and many other jobs that Environment throws up.*
- *We are grateful to the Radyr Woods Wardens for the work that they do in looking after the woods.*
- *We bought new benches for the Wardens to install in Radyr Woods. More are required.*
- *We had our 5 yearly inspections of trees for which RMCC are responsible. Several were found to be affected by Ash Die Back. Two, nearest to Junction Terrace, were thought be dangerous and we have removed them. We are discussing the others with the County Council and are preparing a plan to remove the rest.*
- *We have asked for quotes to complete the wall and fence in Pentwyn Park.*

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- *We identified a problem with dog soiling in Pentwyn Park and have alerted the Dog Warden.*
- *We have agreed for a local resident to plant Cherry trees at the entrance to Dan y Bryn Woods at his expense. Otherwise, we keep a watching and clearing brief on Dan y Bryn Woods.*
- *We are deep in the development of Windsor Gardens. Several things are being considered. Benches have been replaced.*
- *A semi-circular bench is planned to go around the tree which is used to commemorate the young man drowned in the river last year. We hope that we will have his memorial bench in place for the anniversary of his death.*
- *We are seeking advice on a natural break between Windsor Road and the Park. We are also planning a series of planters along that wall, which will contain herbs, residents will be allowed to pick them - sparingly we hope.*
- *The Committee was responsible for bunting in Windsor Gardens, Station Road, and the Granny Park for the Coronation. Most of the funding came from grants from the Heritage Lottery Fund. For the Coronation the RMA had already organised a Party in the Park which was changed to Coronation Party in the Park on Sunday May 7th May. The RMA had already asked the RMCC for a grant towards this event. Both events had splendid weather and were great successes.*
- *We are leading a discussion, which includes the County Council, on the future development of Station Road and the surrounding streets.*
- *We are awaiting the final copy for new signage to go up in Radyr Woods. We strongly support the work of the litter picking group, based at the Hub/Library.*

### **Councillor David Silver, Chair, Publicity Group**

#### **Publicity Group**

- *Separate email addresses are now in place for our Clerks to improve communications.*
- *The Council's Twitter account has continued to attract new followers - 355 followers on 8 May 2024.*
- *A mobile phone for office use has been purchased and is in use. (0746328534)*
- *New laptops have been purchased for the Clerks and are in use.*
- *Equipment has been purchased to support hybrid meetings and is in use.*
- *The Council now have a new Website. After a period where there were no news posts on the site, due to the absence of a clerk, we have started posting again with 3 posts in the last month.*
- *Remaining projects will be examined during 2024/25. New pop-up banners were ordered in 2023/24 to improve our visibility at community events.*

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**Councillor Huw Onllwyn Jones, Chair, Old Church Rooms (OCR)  
Management Board**

**Old Church Rooms Management Board**

- *The OCR Board has continued to meet on a regular basis.*
- *The Board is grateful for the excellent support it receives from the Assistant Clerk, Julie Hopkins. The Board is also grateful to Karl Craddock, our handyman, for the quality of his work maintaining the building - and his dedication to that task.*
- *During the past year, it has been very encouraging to see the use of the hall grow again, following the pandemic. As before, hall users are generally very happy with the hall and its facilities - and also believe it represents good value for money as far as rental costs are concerned. This view prevailed after we increased room charges by £1 per hour to take effect from April 2024.*
- *We have, unfortunately, had to turn away one significant group (a Welsh language nursery school) due to lack of accommodation. This supports the need to extend the building.*
- *To that end, architect drawings have been obtained. These set out how the building could be altered to include a lift, unisex toilets, alter the storage room into a new meeting room, create a covered walkway, improve the external areas, and provide a play area for young children - and build a new storage facility. A draft National Lottery application for £400,000 has been prepared - for discussion by the OCR Board initially. Cardiff Council has also confirmed that it has set aside funds to support the project.*
- *The OCR operates at a near cost-neutral basis (with income set against expenses, including staff time).*
- *We look forward to further developing the OCR for the benefit of the community.*

*and finally, a word from the outgoing Chairman of the Council, Councillor Tyrone Davies*

It has been a privilege to serve as Chairman of the Community Council during the year 2023-24. Firstly, I wish to thank our hardworking Clerk and Assistant Clerk who ensure our Council operates efficiently, effectively and within the rules. I also wish to pay tribute to our handyman who ensures the Old Church Rooms is kept in a very good state of repairs and as such continues to be a great asset to our community.

Secondly, I would like to thank all our Councillors for their efforts and hard work throughout the year. Elsewhere in this report you will be able to see what councillors have been up to. Whilst I do not wish to repeat what has been written elsewhere, I would like to mention the Council's commitment to young people, which we have been keen to make a priority. As such we have been particularly pleased to have supported the restoration of the Drovers' Way Play-park and the re-establishment of a Youth Club at Radyr Hub. We

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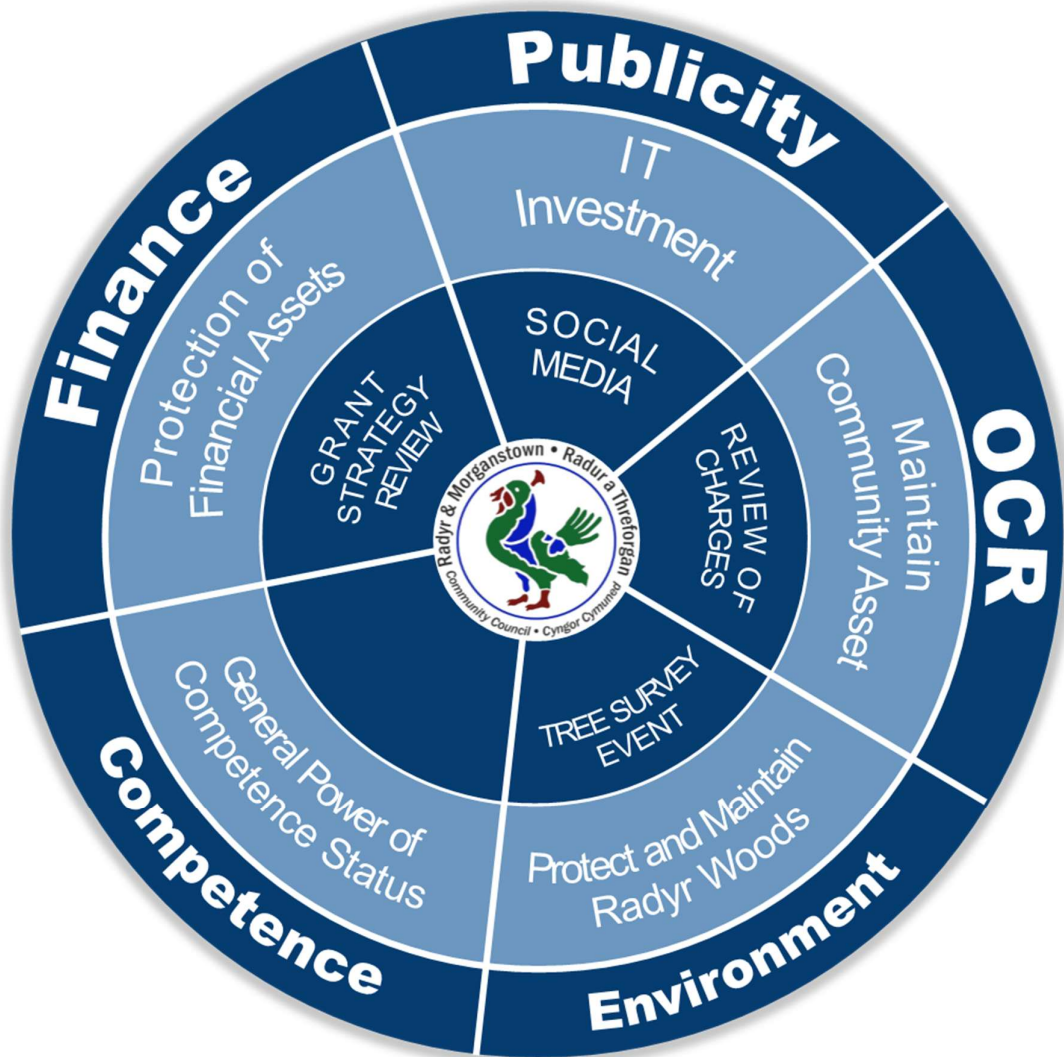
have also been proactive in liaising with Cardiff County Council in supporting the establishment of facilities for Radyr Rangers at the Mound Field.

It has also been great to see the Community Council supporting regular calendared events. For example, the Community Council has financially supported and assisted with the RMA's May Festival, the Remembrance event in November, a Halloween event for young people, as well as the annual Christmas lights events and visit of Father Christmas.

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Our Achievements 2023/24



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## Appendix 1

### Objectives & Targets 2023/24

#### **Objectives**

The Council supports the following principles, as its long-term objectives.

To contribute towards the delivery of:

- A Prosperous Community.
- A Resilient Community.
- A Healthier Community.
- A More Equal Community.
- A Cohesive Community.
- A Community of Vibrant Culture & Thriving Welsh Language.
- A Globally Responsive Community.
- A Competent Council.

These objectives provide a framework for the delivery of specific projects, services, and programme of events during the year. They guide spending decisions. The initiatives described by Members above show how we helped deliver some these objectives during the year.

#### **Targets**

Here are some targets to guide our work. We will measure success and record our achievements in future reports.

- A Prosperous Community  
To continue to provide support to all members of the community and encourage an infrastructure which supports the local economy.
- A Resilient Community  
We will work with other agencies to maintain and enhance natural environments with healthy ecosystems that support social, economic, and ecological resilience and the capacity to change.
- A Healthier Community  
We will promote opportunities for outdoor living and active travel.
- A More Equal Community  
We will promote equality of opportunity, celebrate diversity, and encourage a fairer society.

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- A Cohesive Community

Our programme of events will provide the space for communities to come together. We will maintain dialogue with community safety partners and Cardiff Council.

We will help sustain the voluntary sector. We will work with agencies who support those coming to our community from areas of conflict. Our dialogue with community safety partners will help maintain safe, confident communities.

- A Community of Vibrant Culture & Thriving Welsh Language.

We will support the arts and embrace Welsh culture.

- A Globally Responsive Community.

We will continue to work with other agencies to help mitigate the impact of climate change and promote sustainability.

- A Competent Council.

We aspire to remain a Competent Council.

We will respond to legislative changes to continue to ensure that we meet our statutory obligations.

We will prepare an Annual Report and training plans for staff and Councillors.

The Council will continue to embrace principles of Sustainable Development based upon Long Term Planning, Prevention, Integration, Collaboration, and Involvement to deliver these goals.

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## Statement of Well-being

This Well-Being Statement sets out the Council's commitment to the principle of sustainable development to ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.

The Well-Being of Future Generations (Wales) Act 2015, 'the Act', defines sustainable development as the process of improving the economic, social, environmental, and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the well-being goals. In this regard the Council recognises the role it has to play. Therefore, it will promote sustainable development in how it goes about meeting its duty under the Act and when working for and with the communities that make up its area.

The Act puts in place seven well-being goals. These well-being goals are indivisible from each other and explain what is meant by the well-being of Wales. The Council embraces these well-being goals and will place them at the heart of its forward planning and decision-making arrangements to improve the general quality of life (well-being) within its administrative area. The Act provides a more detailed definition for each of the seven well-being goals. However, for the purposes of this statement the seven goals are:

A Prosperous Wales (1)	A Resilient Wales (2)	A Healthier Wales (3)	A More Equal Wales (4)	A Wales of Cohesive Communities (5)	A Wales of Vibrant Culture and Thriving Welsh Language (6)	Globally Responsible Wales (7)

When applying these well-being goals to the functions, activities and services provided by the Council; the Act requires the Council to think more about the long term, to work better with people and communities and also other public bodies, to look to prevent problems and to take a more joined up approach.

The Council will go about this by making the following commitments:

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## **COMMITMENTS**

- Look to the long term so that its actions or lack of action does not compromise the ability of future generations to meet their own needs.
- Taking an integrated approach to applying the seven well-being goals when deciding upon priorities.
- Involving the diversity of the population in the decisions affecting them, when and where it is applicable to do so.
- Working with others in a collaborative way to find shared sustainable solutions.
- Understanding the root causes of issues to prevent them from occurring.
- Take all reasonable steps towards meeting the local objectives in the local well-being plan that has affect in its area. In this regard the Council will consider and review the local objectives contained in the plan alongside its own objectives for the year ahead.
- Form its own judgement of what steps it would be reasonable for it to take towards meeting the local objectives in its area, on the basis of its own knowledge and consideration of the circumstances and characteristics of its area.
- Report annually detailing the progress it has made in meeting Well-being objectives.
- Supporting Sustainable Development.

## **ACTIONS**

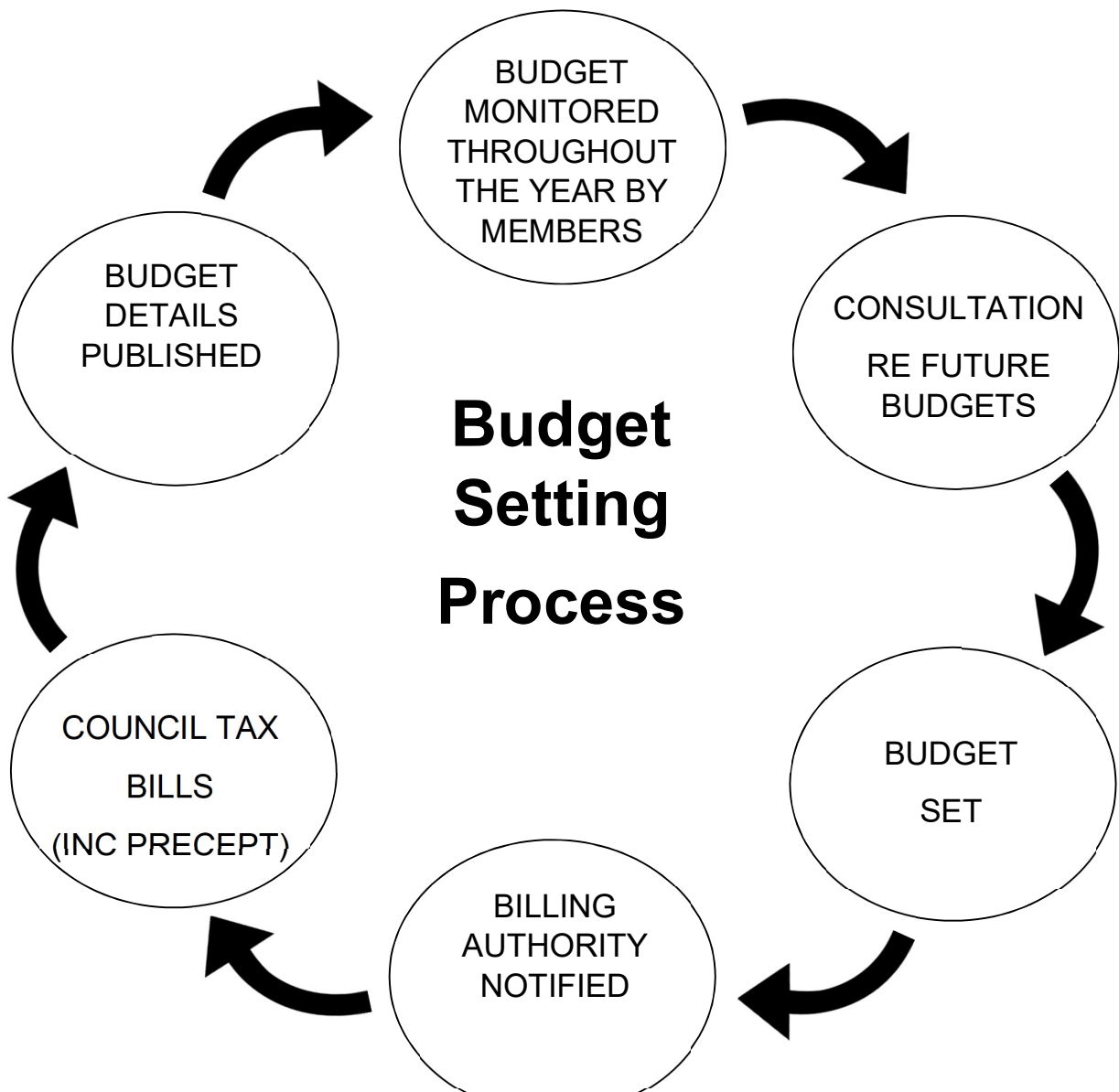
The Council commits to the following set of actions:

- Publishing this well-being statement and Annual Report on its website.
- Incorporating this well-being statement into its Annual Report, which provides an overall framework to focus the Council's activities, investments, and spending priorities.
- Incorporating the well-being goals into its Strategic Planning.
- Continue to extend its influence and reach into the community to help sustain general well-being in the communities that make up its area. It will do this by dedicating resources to promote community development through the Council's work programme.
- To support Sustainable Development in what we do, and who we work with.
- To work with others to bring about Well Being locally.

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**Our Budget Setting Cycle**



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